

Configuring Error Notifications on Jira On-premise

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Introduction

If you encounter an error in Exalate, a notification will be sent to the **jira-administrators** group. It means that all users in the **jira-administrators** group get an email notification.

For an admin, working and doing the follow-up on Exalate is really helpful. However, not all JIRA administrators are working with Exalate, so they don't need to get these emails.

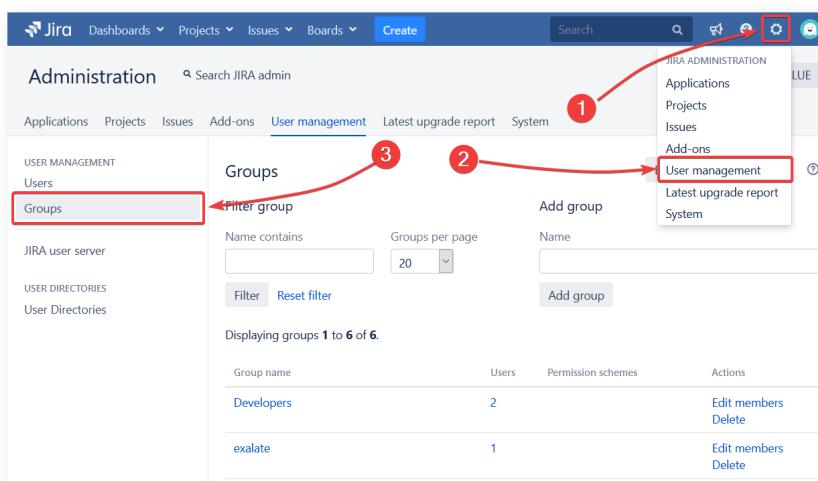
You can choose which users should get the notification about the Exalate error.

Configuration

Create a new Jira users group **exalate-administrators** with the users who should be notified about Exalate errors.

To create a user group:

1. Go to  **Administration > User management > Groups**.



The screenshot shows the Jira Administration interface. The top navigation bar includes 'Dashboards', 'Projects', 'Issues', 'Boards', 'Create', 'Search', and a gear icon for 'Administration'. A dropdown menu for 'Administration' is open, showing 'JIRA ADMINISTRATION' with options: 'Applications', 'Projects', 'Issues', 'Add-ons', 'User management' (which is highlighted and has a red box around it), 'Latest upgrade report', and 'System'. The main content area is titled 'Administration' and 'User management'. On the left, there's a sidebar with 'USER MANAGEMENT' sections for 'Users' (with 'Groups' highlighted and a red box around it) and 'JIRA user server'. Below that is a 'USER DIRECTORIES' section for 'User Directories'. The main panel shows a table of groups: 'Developers' (2 users, 'Edit members', 'Delete') and 'exalate' (1 user, 'Edit members', 'Delete'). A red arrow labeled '1' points to the 'User management' link in the dropdown. A red arrow labeled '2' points to the 'User management' link in the dropdown. A red arrow labeled '3' points to the 'Groups' link in the sidebar.

2. Enter the name of the group in the **Name** field.
3. Select **Add group**.
4. Select **Edit members**.
5. Enter the users in the **Add members to selected group(s)** field.

Groups

Bulk edit group members

This page allows you to edit the user memberships for each group.

You can add to and remove users from multiple groups at a time. When selecting multiple groups please note:

- All the common users in the selected groups are displayed under the 'All' label and the remaining disparate users are displayed under the label with its group name.
- **Removing Users** - Removing user(s) listed in the 'All' section will remove the selected user(s) from all of the selected groups. However if user(s) are selected under a specific group name(s), the selected user(s) will be removed from the group its listed under.
- **Adding Users** - All user(s) to be added are added to all of the selected group(s).

Step 1: Select group(s) to edit and refresh the members list
Step 2: Select users to leave OR join the selected group(s) and click on the corresponding button

Selected 1 of 6 groups

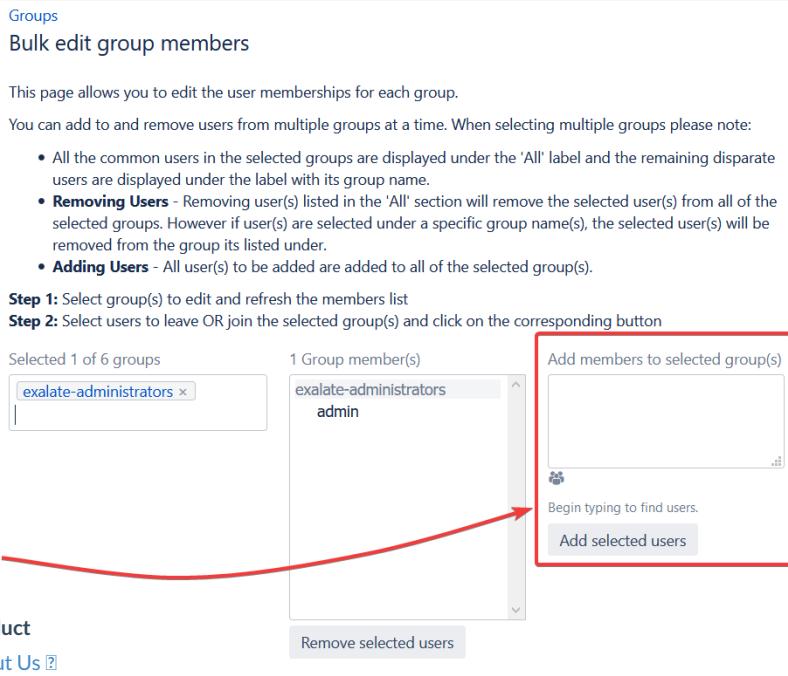
1 Group member(s)

exalate-administrators admin

Add members to selected group(s)

Begin typing to find users.

Add selected users



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6. Select **Add selected users**.

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