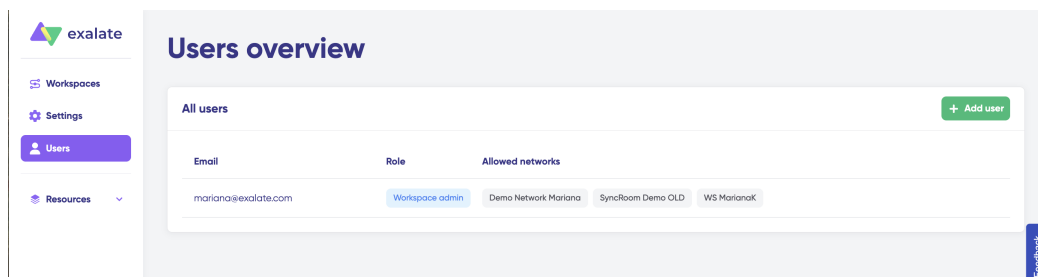# Add New Users to the Workspace

Last Modified on 12/17/2025 10:39 am EST

You can invite other users to manage your Workspace by assigning them the same admin rights you currently have.
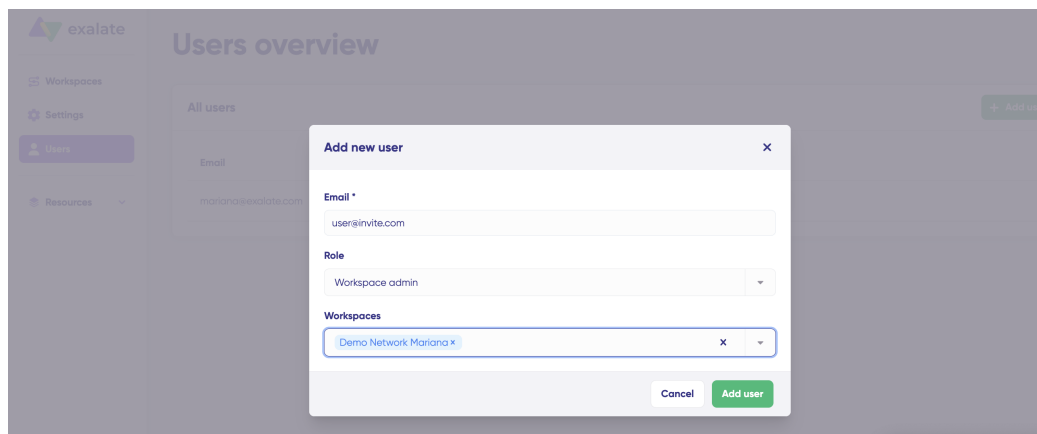
> You can only add new users **after creating at least one workspace**.

Here's how to add new users:

1. Go to the **Users** tab
2. Click **+Add User**

3. Enter the **email address** of the person you want to invite.

4. Check the **User Role**.

Currently, only the "Workspace Admin" role is available and preselected.

5. Select the **workspaces** you want to assign to the user.

They will have the **same level of access** to those workspaces as you do.

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- After clicking **Add User**, an automated invitation email will be sent.

- The user will need to **verify their account** and set up secure access.

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